

**Advisory Council on Law Enforcement Education and Training REGULAR MEETING  
K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**

**January 17, 2018.  
MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D., Brandon Barryhill, Asst. Chief, Broken Arrow P.D., Inspector General Johnny Blevins, Chief David Houser, Durant P.D., JR Kidney, Assistant Chief, Tecumseh P.D., Kenny Shirley, Assistant Chief, Elk City P.D., Special Agent Kurt Stoner, F.B.I., Captain Brent Sugg, Oklahoma Highway Patrol, Assistant Chief Josh VanDeburgh, Weatherford P.D.

**MEMBERS ABSENT:**

Captain Blake Green, Vice-Chair, Norman P.D., Sheriff Reuben Parker, Beaver County S.O. Major Brian Jennings, Oklahoma City P.D., Major Ryan Perkins, Tulsa P.D., Director Jeff Harp U.C.O., Chief Rex Eskridge, Muskogee P.D., Assistant AIC Jason Tucker, O.B.N.D.D.

**STAFF PRESENT:**

Steve Emmons - Director, Charles Gerhart - Assistant Director, Gerald Konkler - General Counsel, Shannon Butler – Operations Manager, Shelly Lowrance - Recording Secretary, Briana Bailey – Special Project Coordinator

**10:01 a.m.**

1. Chairman Danny Ford – Could not call meeting to order because there was **not a quorum**.

**2. Advisory Council Composition:**

Information: Director Jeff Harp from University of Central Oklahoma has resigned and created a vacancy on the Advisory Council. The position is for an active officer from campus law enforcement agency. CLEET will take applications for the position and provide applicants at the April Advisory Council meeting. Advisory Council members will then review applicants and select a recommendation(s) to forward to the Council.

Danny ford said that Number 2 is pretty well self explanatory obviously if you know somebody that is on the campus setting, Jeff Harp is resigning so that position is going to be open. So keep that in mind.

**No action taken.**

### **3. Approval of Minutes**

Information: A draft copy of the minutes from the October 4, 2017, meeting is contained in the agenda packet. Members will vote to approve or amend minutes.

**No Action Taken**

### **4. Drug Dog Advisory Council**

**No action taken**

### **5. Oklahoma Drug Dog Standards and Guidelines**

Information: Drug Dog Advisory Council members voted to recommend an addition the Oklahoma Drug Dog Standards and Guidelines. Either modifying guideline 5.10 or adding guideline 5.13. Members will need to vote to approve or deny the suggested changes.

**No action taken**

### **6. Curriculum Review Board**

Information: Members will receive a copy of the minutes from the Curriculum Review Board meeting held January 10, 2018. Executive Director Steve Emmons will answer any questions. This is informational only to keep you apprised of their actions.

Director Steve Emmons said we are dealing with the master schedule for the basic academy and it was recommended 2 meetings by the Curriculum Review Board and Sheriff Smith that he wanted the board to look into each of the blocks of instruction and kind of update so they know where we are at and we are taking a topic or block 1 at a time and addressing the material in that block and then they take a look at it and decide if they want to make any recommendations. So the next block that they want to look at is the patrol block so we are getting ready to look at that. There wasn't much more to the curriculum review meeting than that.

**No action required.**

### **7. Proposed Legislative Changes**

**Fee Based Academy** – Director Emmons will discuss proposed new legislation, which would be numbered 70, 3311.16. This language would allow CLEET to charge individuals for basic peace officer certification training without being employed by a law enforcement agency. Included in the agenda packet is a copy of the proposed language.

**Title 70, Section 3311.5 (L)** – Included in the agenda packet is proposed legislative changes regarding approval to conduct basic peace officer academies. The changes would remove the population requirement and allows the Council to approve or deny academy requests on an individual basis.

Director Emmons addressed the 2 proposed bills and said the 1<sup>st</sup> one is one you have already heard about we are moving forward with the fee based academy. We wanted to allow you to see what that language looks like for that academy. We have set an amount at \$6400 but said we are not locked in on that price yet. \$6400 hundred to attend we have met E.C.U. to see about financial aid for that legislation and if it passes students could get loans and potentially the military could get GI Bills that would work. That is the language for it, there is a lot of support for it. The only thing negative so far that we have got is about the amount. I would like to make it free but obviously we can't do that.

The 2<sup>nd</sup> one is out of Title 70 Section (L) this is the one that came out of the special council meeting that several of you guys were at. This is the language we came up with. You will notice in the first part of it about the 4<sup>th</sup> line down you will notice we have the elimination of the population those are our thoughts. In its place is the new language, making application through the council or myself or whoever the next Executive Director is. CLEET will conduct an investigation to determine if the requesting municipality or county meets the requirements to conduct a basic academy the council then has the sole authority to say yes or no. So if we have an agency say Muskogee came to us and said they would like to host their own basic academy we would have the criteria set out that our investigator would go look at and get all of the information and see what they have resource wise, instructor wise, etc, etc. Then we would a council meeting where they will have the sole authority to say yes or no they can have it or no they can't. Obviously there is a lot of work to do in this particular area we still have to do if this bill passes as far as the criteria for holding one. It is going to be challenging. The council will have to decide who could or who couldn't under those and there are going to be a lot of close calls with agencies who have a good amount of resources but not quite enough kind of thing so there are a lot of things like that in there. This will be set in the council meeting for determination. So that is the language that we have moved forward with. I just got a notification today, don't know if my staff knows this yet, Senator McCortney agreed to go ahead and run this bill. He is our local Senator he was on the fence due to the impact of the city of Ada and he represents the city of Ada. There is that, I don't think the city of Ada even knows anything. They said the legislature might fight back against this particular bill if they take a look at the bill, probability and I don't have a feel for what the rest of the state agencies might think about it. We haven't had it out there at too many meetings yet, so that's the language, if you have any comments for me I would be interested in knowing them. Don't have to do it in this meeting but if you would like to send me an email at some point in time with your suggestions or ideas, we will go to the legislature before your next meeting but we can't take anything more forward to the council right now. But I am interested in anything that you would like for me to pass on.

## **8. Department of Corrections Training Requests**

Information: Director Emmons will provide information on a request from the Department of Corrections to possible streamline training for Department of Corrections personnel.

Director Emmons said I haven't seen a bill and don't know if you are familiar with any of this or not. Before Christmas I received a phone call from the DOC about running a bill that would bring their Probation and Parole officers here that come through the academy here and we usually have no less than 5 and sometimes as many as 15 from corrections but they want to remove them from 80 hours of the academy to be able to teach them correction related material. I have not seen a bill they told me they were going to do it and that is the last I have heard of it. The issue with it is that it does create a new level of law enforcement officer because you will have them not completing the hours that are required of a peace officer of the state as it currently stands. Not that it can't be done, the big problem with it would be the schedule we don't have like 80 hours that we can say hey all of you guys from this group head off you are gone for the next 80 hours. The only way I can envision this happening is if they had a classroom and an instructor and say on a Tuesday they go finish up a topic that started on the previous Friday like ethics and then there is a topic that they don't want them to go to they would then pull them out and send them to their classroom because Wednesday morning we would be starting on another block. In other words it would not be a smooth transition and there would be hurdles not that it can't be done and then what would happen if later on a correctional officer wanted to go to work for a department they would have to come through some kind of bridge academy to get the classes and hours that they missed so it is creating a whole new area. I think things like this have been tried before. But nothing has been done. The council hasn't said anything as far as taking a position on it one way or another.

Johnny Blevins said he hasn't seen the bill either but it will not affect the fugitive apprehension it would only affect the Probation and Parole.

**No action required.**

## **9. Legislative Budget Hearing**

Director Emmons said that yesterday was the budget hearing and he gave them an overview of CLEET because a lot of times the legislatures don't know what we do. Let them know we have a Private Security Division, etc, etc. We went over that and gave them the position as far as training has gone status quo. Most of the impact is coming in the area of meals and ammunition and costs that are now being placed on agencies. We are at the point now where we have been cut 22% in the last 3 years and they have asked us what we would do with a 2, 4 and 6 percent cut for this year. If we get to a 6 percent cut we are to the point where personnel have to be affected. We have nothing else to cut. It doesn't do any good to cut training, we have a few things that we could do maybe. 22% was 55 thousand dollars which for us our 6 million dollar budget doesn't seem like much but when you look and say 2 % more takes us to 24 % percent it you see that nearly a quarter of our budget has been taken in the last 3 years. We told them about our basic academy training and where the cuts will come into affect will be in the purchasing of LEDT cars. We try to keep a regular rotation of cars each year. We buy them from Kansas and

they have 50 thousand miles and they go for a while but if one is wrecked its just down so those are things we couldn't replace.

So the big topic right now is regional academies I have already addressed a bit but I am bringing it up again because say a legislature comes up to me or in fact the chairman of the house of public safety actually came to me before the meeting and said tell me what you think of regional academies. You have to define regional academies, what exactly are you talking about. You can't just say, I think we should have them or not have them, what I can tell you is this if the concept of regional academies is that CLEET will be the one putting on academies throughout the state and taking away from ones here even by cutting back what we do here. I don't have enough people to do this state wide. We have addressed having a few regional academies like the one at Broken Arrow by using adjunct instructors. If it is like the statute being written saying CLEET you are handing it off you don't need to worry about it they will put on their own academy and council will approve it and we have no other interaction other than monitoring it. What the reaction here is getting clearer and clearer everyday CLEET is moving more towards being a POST and away from an academy like Texas and Kansas an what their POST does is turn instructors into field reps and they go out and monitor the academies to see that they are being taught properly. This will not be an overnight process it will take time but it looks like we are headed that way but driving training would have to be done here. Municipalities might be able to use their cars but there are a lot of factors. This led me to reminding them about the costs for the cafeteria and ammunition. The penalty assessment fee from last year of every dollar received we got 33 cents of it. Just less than 6 percent goes to general revenue so the only moneys that were designated for CLEET is the 33 % revolving fund which is a limited use fund for the upkeep of the facility and just under 5.83 % percent goes to the general revenue fund. The other 60 cents where we were going to move into the training side of this and pay for these things we didn't receive any of that. It went to the Department of Public Safety so we asked in the meeting yesterday our number 1 request this year is to retain that 60 cents out of every dollar for training. That is our top request. 2<sup>nd</sup> one had to do with our IT program and trying to upgrade our business management program we have costs of \$187,000 dollars we are not going to pay at this point and time. We think that number will change and that is all we have asked for this year. If we had that 60 cent we could give a good portion of that back .

Other things that we talked about yesterday, Norman, Tulsa and Lawton are the next ones up that are hosting outside agencies in their academy. Lawton is going to allow at least 3 from Stephens County into their academy in February. Tulsa and Norman have already done it.

We are working with career techs and their program to keep their law enforcement kids that graduate high school and are able to go into security we are trying to keep their attention on becoming law enforcement officers. OKC P.D. has a deal with Metro Tech already that helps keep kids straight out of high school they keep them on track and offer courses and we want to do that also with the career tech. They can take something like report writing before they are 21 and that is a part of their L.E. training that would already be out of the way. They are going to run the bill it is a career tech bill.

The Active Shooter grant is still going. The Broadband Enhancement grant is still going. It is a grant through Homeland Security that allows us to keep our IT lines robust.

Brent Sugg asked about the 1 dollar out of traffic citations do we do anything to make sure the agency pays the assessed fines. Do we do anything to hold agencies accountable? Director Emmons said we do, when we know about them but we don't have an investigator that goes out and looks at books at municipalities. We do find out sometimes when they change personnel or realize they have made a mistake but I am sure there are some we don't catch so that is an issue for us.

I would be interested in a discussion in how you are able to find those things out so that we could maybe tap into that.

David Houser said it might be worth requiring the cities audits to do something to find out if they are paying their state and legislature required funds

## **10. Divisional Reports**

Information: Calendar year information is provided in the attached reports. This is included for informational purposes. Division managers will answer any questions.

- a) Division Activity Report (Enclosed)
- b) Basic Academy/Training Division Report (Enclosed)
- c) Private Security Division Report (Enclosed)
- d) Reserve Academy Activity (Enclosed)

**No action required.**

## **11. IADLEST National Certification Program**

Steve Emmons said we have talked about the National Certification Program back in the fall but what I will tell you I am more and more interested in this. When it was brought up to the council they wanted us to hold off on it. Recently in Eastern Oklahoma we have had a felon teaching. Because of the process before I even came to CLEET they had already stopped reviewing lesson plans. We get between 2 and 3 thousand requests for accreditation each year. So for over 10 years we have not vetted out the training material that is coming into the state, this program is a program where all CLEET would have to do is say if you are looking for accreditation in Oklahoma have you gotten it cleared through IATLEST? They have a vetting process that makes sure it is in the proper format, they have very strict guidelines for how they accredit a class. We are just talking about for out of state people. We can just say do you have an IATLIST certification. It would not help with in state problems but it is a start and I am a pretty strong advocate for this. I would be very much in agreement with a program like this. There is not cost to us. The problem would be this if an out of state vendor wants to come in and teach a class we know he is good but he is not certified by AITLIST because it costs \$300 bucks. We would have to tell them no because they don't have it. We have no clue what is being taught really. A certification program of some sort we

desperately need and this one is at no cost to us. I will continue to push for it. I might ask for your support if you agree.

## 12. IADLEST National Instructor Certification Program

Director Emmons has a new program that allows an instructor to get a national certification so if I wanted credentials and teach a lot or charge people to attend you could actually get that credential and you would be vetted like the courses are vetted.

Danny Ford asked if \$300 dollars is the cost for getting a course certified and Steve Emmons said it is by the hour and whether it is online or live.

Danny Ford asked is there a point and time after an individual or agency has produced so many that are vetted and certified is there a certain amount of time where they know the agency is just good?

Steve Emmons said to his knowledge he does not know of that. Right now it is just an individual course accreditation.

Danny Ford asked about the instructor certification the instructor holds the certification by IADLEST but does his course still have to be certified by IADLIST. Steve Emmons said yes because they are 2 separate entities. This is brand new they are just getting started and anything that gives someone credentials can't be bad.

Kenny Shirey asked if there is an expiration date. Steve Emmons said it is not that far along yet.

JR Kidney would there be a way to see a list of who is certified. Steve Emmons said it already exists on IADLIST website.

## 13. Directors Report

What I will tell you right now is 386 full time people received letters of suspension, 512 reserves, this was the first year that they have had to get mandated training, they have always had firearms but this is the first year for mandated training. firearm reqaul for full time peace officers is 86, reserve officers was 48. Surprisingly most of the area was in C.E. area 223 peace officers 340 reserve officers. 77 officers were short of their hours and firearms reqaul and 124 reserve officers. This will continue to drop. We are not done yet. I guess the reason I bring this up if you get someone who comes screaming to you tell them if they got their training we are still clearing some up so don't panic.

## 14. New Business

## 15. Adjournment

**Meeting ended at 10:46**